

Booking Form

Once you have agreed the date of your course with Liz, you can secure your place by paying a deposit of **£80 per person per week**.

Payment in full is required four weeks before the course commences.

If booking is made within 4 weeks of course commencement, please make payment of the full fee.

Payment can be made in any of the following ways:

1. Make an electronic transfer (BACS) payment **with the name of the person attending as reference** to the following account. We will acknowledge your payment by return.

Account name: The Traditional Upholstery Workshop

Account number: 01383368

Sort Code: 30-91-68

2. Call our Booking Line (during workshop hours) on **01994 232124** with your credit or debit card.

3. Fill out the form below and return it with a cheque payable to The Traditional Upholstery Workshop to:

Liz Marks, Torcoed Ganol, Porthyrhyd, Carmarthenshire, SA32 8PY.

Your Name:
Your Address:
Your telephone number:
Course start date:

Please note, by making a deposit you are assenting to the Terms & Conditions of The Traditional Upholstery Workshop which are attached below.

TRADITIONAL UPHOLSTERY WORKSHOP PRICES AND CONDITIONS

£400 Per week per person

. Payment may be made by credit/debit card, cheque payable to 'The Traditional Upholstery Workshop' or bank transfer (Account name: The Traditional Upholstery Workshop, A/c No: 01383368 S/code: 30 91 68

. A non-refundable deposit of £80 per week is required on reservation and the balance of the fee must be paid four weeks before the date of commencement of the course.

. If you cancel within the four week period there is no refund.

. If you postpone for a subsequent week there is a 50% charge of the fee.

. It is recommended that you take out insurance to cover yourself for these eventualities.

. The workshop is open from 9.30 am to 5.30 pm Monday to Thursday and 9.30 am to 3.30pm on Friday in order to tidy up the workshop and leave by 4.00 pm.

.We are closed over the weekend from 4.00pm on Friday to 9.30am on Monday.

. Courses commence at 9.30am on Monday.

. Tea and coffee are provided in the morning and afternoon breaks.

.We break for lunch for one hour.

The booking form must be signed and returned together with your deposit/fee.

We reserve the right to change the terms and conditions at any time and to cancel courses. If we cancel the course for any reason we will issue a full refund of any monies paid.